



CITY OF SAN JOSE, CALIFORNIA

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CIVIL SERVICE COMMISSION

Bill Brill, Chair
Sharon L. Hightower, Vice Chair
Dave Busse
Cynthia Cobb
Peter Soule

AMENDED AGENDA CIVIL SERVICE COMMISSION

TO ARRANGE AN ACCOMMODATION UNDER THE AMERICANS WITH DISABILITIES ACT TO PARTICIPATE IN THIS PUBLIC MEETING, PLEASE CALL (408) 535-1265 OR (408) 294-9337 (TTY) AT LEAST 48 HOURS BEFORE THE MEETING.

**Agenda Closing 12:00 Noon Wednesday
Eight Days before Commission Meeting**

New City Hall, 200 East Santa Clara Street

4:00 p.m.

City Council Chambers

December 6, 2007

ORDER OF BUSINESS

ROLL CALL

1. Oath of Office for newly appointment commissioners: Sharon Hightower, Cynthia Cobb, and Peter Soule.
2. Election of Chair and Vice Chair.

ADOPTION OF THE ORDERS OF THE DAY

ONCE ADOPTED, A VARIATION IN ORDER MUST BE APPROVED. IF YOU WISH AN ITEM TAKEN IN A DIFFERENT ORDER OR ADDED TO THE AGENDA, YOUR REQUEST SHOULD BE MADE AT THIS TIME.

CONSENT CALENDAR

THE CONSENT CALENDAR, CONSISTING OF *THREE* ITEMS, IS ACTED ON IN ONE MOTION, AS THE ITEMS ARE GENERALLY ROUTINE. IF YOU WISH TO SPEAK ON A CONSENT CALENDAR ITEM OR WISH ACTION TAKEN OTHER THAN THAT INDICATED, MAKE YOUR REQUEST AT THIS TIME.

3. Information Only

- a. Hiring Summary – Memorandum from Human Resources dated November 28, 2007, listing complaints about hiring issues and a summary of hiring activity for the period July 1, 2007, through November 17, 2007, for filing.

4. *Human Resources Report dated October 24, 2007 listing the following amendments to the classification plan for filing.*

a. Reallocations of Positions

Position #	From (Current Class)	To (New Class)	Dept
00012629	Info Systs Analyst	Supervg Applicat Analyst	Airport
00013627	Senr Analyst	Program Manager I	Airport
00012565	Supervg Applicat Analyst	Program Manager II	Airport
00004054	Plan General Ops Supv	Division Manager	ESD
00003060	Prin Water Systems Tech	Maintenance Supervisor	ESD
00000421	<i>Administrative Officer</i>	<i>Division Manager</i>	<i>HR</i>
00002521	Fleet Manager	Division Manager	GS
00013596	Info Systs Analyst	Supervg Applicat Analyst	IT
00006353	Division Mgr, Public Safety	Division Manager	PD
00008392	Division Mgr, Public Safety	Division Manager	PD
00004727	Senr Police Property Spec	Police Property Supvr	PD
00014101	Program Manager I	Parks Manager	PRNS
00007803	Senr Maintenance Worker	Maintenance Supervisor	PRNS
00007787	Engineer II	Assoc Engineer	PW
00007504	Sanitary Engineer	Assoc Engineer	ESD

5. Minutes for approval:

- a. October 23, 2007 (confidential)
- b. October 24, 2007 (confidential)
- c. November 1, 2007 (regular meeting)
- d. November 1, 2007 (special meeting)
- e. November 5, 2007 (confidential)

END OF CONSENT CALENDAR

6. Hearings to be scheduled:

- a. Scheduling the appeal of suspension of Felipe Juarez, Library Clerk (6213). Written time waiver filed. (Cruz/Baker)
- b. Rescheduling the appeal of discipline of Police Officer, Case No. 07-15. Written time waiver filed. (Hopper/Peterson)
- c. Rescheduling the appeal of discipline of Police Officer, Case No. 07-16. Written time waiver filed. (Hopper/Peterson)

6. Hearings to be scheduled (continued):
 - d. Rescheduling the appeal of discipline of Police Officer, Case No. 07-22. Written time waiver filed. (Hopper/Peterson)
 - e. Rescheduling the appeal of discipline of Police Officer, Case No. 07-37. Written time waiver filed. (Hopper/Peterson)
7. Adoption of Civil Service Commission Resolutions #140 and #141 recognizing former Commissioners Leon Louie and Rick Giovannetti on their work with the Civil Service Commission.
8. Discussion as to possible cancellation of the January 3, 2008 meeting due to the City Hall furlough closure.
9. Quarterly verbal report of the Employment Oversight Committee (EOC).
10. Correspondence submitted by Michael Johnson requesting the investigation of hiring practices of the Human Resources and Environmental Services Department. Continued from November 1, 2007.

ORAL PETITIONS

ADJOURN to February 7, 2008 at 4:00 p.m.